



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RQ-2

November 23, 2004

Robert T. Morgan, Treasurer
Gingrey for Congress
PO Box U
Marietta, GA 30060

Response Due Date:
December 23, 2004

Identification Number: C00370783

Reference: October Quarterly Report (7/1/04-9/30/04)

Dear Mr. Morgan:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Commission Regulations require that a committee disclose the identification of all individuals who contribute in excess of \$200 in an election cycle. (11 CFR §104.3(a)(4)(i)) Identification for an individual is defined as the full name, mailing address, occupation and name of employer. (11 CFR §100.12) Your report discloses contributions from individuals for which the identification is not complete.

You must provide the missing information, or if you are unable to do so, you must demonstrate that "best efforts" have been used to obtain the information. To establish "best efforts" you must provide the Commission with a detailed description of your procedures for requesting the information.

The Commission notes that the Committee previously submitted a description of its "best efforts" procedures. These procedures were deemed incomplete for the following reason(s):

- You did not clearly indicate that reports were amended to contain the additional information.